

CITY of ROBERTS
June 10, 2025
City Council Meeting

The Roberts City Council met for a hearing at the regular place of meeting, after having been notified of said meeting of said council.

Robert (BJ) Berlin.....Mayor	Ron Grant.....Maintenance
Edidt Ramirez.....Council	Julie Garcia.....Library Director (absent)
Ben Poston.....Council	Jed Bigelow.....City Attorney (absent)
James Zillinger.....Council	Robert Loftus.....Certified Water Operator (absent)
Shauna Lounsbury.....Council	Gregg Rodrick.....Certified WW Operator (absent)
April Galbraith.....Clerk/Treasurer	Steve Anderson.....Jefferson County Sheriff

Also present: Jaden Jackson with Keller Associates, Karol Poston, Connie Surereus, Casey Burns, Kyler Place, and Deputy Stewart with Jefferson County Sheriff's office.

Mayor Berlin opened the meeting and welcomed everyone.

Shauna gave the opening prayer.

Mayor Berlin led the Pledge of Allegiance

Vote to Approve City Council Hearing Minutes May 13, 2025:

Mayor Berlin asked if there were any questions regarding the minutes for May 13, 2025, provided in the council's packets.

With no questions, Mayor Berlin entertained a motion to approve the minutes for May 13, 2025.

James made the motion to approve the minutes for May 13, 2025, seconded by Ben, all ayes.

Sheriff's Report: Sheriff Anderson gave the report for 04/26/2025 thru 05/23/2025, 86 hrs, 21 complaints, 0 arrest, 0 DUI, 1 citation, and 14 traffic contacts.

Discussion regarding speeding was had.

Sheriff Anderson excused himself.

Mayor's Report: Mayor Berlin will be in Boise tomorrow for the Local Highway Technical Assistance Council board meeting. He will be back in Boise next week for the annual Association of Idaho Cities conference and banquet. Rocky Mountain Power sent an email to remind residents that wildfires may cause power outages, and is part of their protocols.

Market Lake Day: Clerk: We have food and merchant vendors. 650 N from 2872 E to 2880 E will be closed off this year instead of 2880 E from 650 N to 657 N.

Discussion – Mustang Event Center Disposition: Discussion regarding what to do with the Mustang Event Center (MEC). Mayor Berlin was given a ballpark estimate for demolition of \$200,000. Fixing the building to be used would be more. There was also discussion regarding whether to surplus the building and the cost of maintenance if the building is repaired.

Update – Roberts Community Center Project: Clerk said that the building will need to be tested for radon as part of the environmental study for the Community Block Development Grant (CBDG).

Discussion and Vote – Architect Contract for Roberts Community Center Project: Meyers Anderson presented Council with a contract for the Roberts Community Center Project. The project will include HVAC, bathroom remodeling for ADA compliance, ADA exterior doors, and ADA ramp. The total sum of the contract is to be 10% of the construction costs. The \$3000 the city has already paid before the CBDG grant was awarded will be credited to the overall fees.

Mayor Berlin asked if there were any questions or discussion.

Hearing none, Mayor Berlin entertained a motion to approve the architect contract for Myers Anderson for the Roberts Community Center Project for ten percent (10%) of the construction costs.

Ben made a motion to approve the architect contract for Myers Anderson for the Roberts Community Center Project for ten percent (10%) of the construction costs, seconded by James.

Mayor Berlin called for a roll-call vote.

Roll call vote was taken by the Clerk,

Edidt Ramirez	aye
James Zillinger	aye
Benjamin Poston	aye
Shauna Lounsbury	aye

Motion passes.

Update – Mustang Park Improvement Project: The sealant and painting have begun on the basketball/pickleball court. Work will continue, weather permitting.

Update – Wastewater Project: Jaden Jackson, engineer Keller Associates, the lift station pumps were completed today and awaiting Rocky Mountain Power to move the power. Preparations for asphalt has begun and asphalt should be in the next couple of weeks. All the new sewer lines are in operation.

Discussion/Work – Comprehensive Plan: TABLED

Discussion and Vote – Drinking Water Operator Contract Action Item: A new drinking water contractor has been selected. The contract is for \$1200 per month for in-scope and \$30 per hour for out-of-scope. The drinking water operator will also be the backup operator for wastewater operations and collections.

Mayor Berlin asked if there were any questions or discussion.

Hearing none, Mayor Berlin entertained a motion to approve the drinking water operator contract for James David Erickson.

Edidt made a motion to approve the drinking water operator contract for James David Erickson, seconded by James.

Mayor Berlin called for a roll-call vote.

Roll call vote was taken by the Clerk,

Edidt Ramirez	aye
James Zillinger	aye
Benjamin Poston	aye
Shauna Lounsbury	aye

Motion passes.

Discussion and Vote – Wastewater Operator Contract Action Item: A new wastewater contractor has been selected. The contract is for \$1200 per month for in-scope and \$30 per hour for out-of-scope. The wastewater operator will not be the backup operator for drinking water.

Mayor Berlin asked if there were any questions or discussion.

Hearing none, Mayor Berlin entertained a motion to approve the wastewater operator contract for Scott Humpherys.

James made a motion to approve the wastewater operator contract for Scott Humpherys, seconded by Ben.

Mayor Berlin called for a roll-call vote.

Roll call vote was taken by the Clerk,

Edidt Ramirez	aye
James Zillinger	aye
Benjamin Poston	aye
Shauna Lounsbury	aye

Motion Passes.

Maintenance Report:

Ron Grant: Parks: Finished installing the water hydrants at the southwest entrance of the city. Weeding along the fence and between the trees at Yellowstone Crossing. Rick has been busy spraying weeds around town. Stump removed at the MEC; cleanup is ongoing.

Water: Began moving the water service line for Lucy's, meter box is installed and we are waiting for the construction to move to complete it. The fire hydrant at the east end of 670 N has been replaced and the water test come back absent.

Review and Approve Bills: Mayor Berlin asked Council if they had reviewed the bills and if they had any questions, comments, or concerns.

With none, Mayor Berlin entertained a motion to approve the bills.

Ben made the motion to approve the bills, seconded by Shauna, all ayes.

Mayor Berlin called for a roll call vote.

Roll call vote was taken by the Clerk,

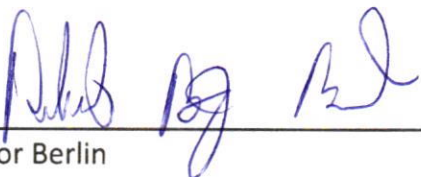
Edidt Ramirez	aye
James Zillinger	aye
Benjamin Poston	aye
Shauna Lounsbury	aye

Motion passes.

Adjourn: Mayor Berlin entertained a motion to adjourn.

Edidt made a motion to adjourn, seconded by James, all ayes.

Meeting adjourned.



Mayor Berlin



City Clerk