

CITY of ROBERTS
July 8, 2025
City Council Meeting

The Roberts City Council met for a hearing at the regular place of meeting, after having been notified of said meeting of said council.

Robert (BJ) Berlin.....Mayor	Ron Grant.....Maintenance
Edidt Ramirez.....Council	Julie Garcia.....Library Director (absent)
Ben Poston.....Council	Jed Bigelow.....City Attorney (absent)
James Zillinger.....Council	Robert Loftus.....Certified Water Operator (absent)
Shauna Lounsbury.....Council	Gregg Rodrick.....Certified WW Operator (absent)
April Galbraith.....Clerk/Treasurer	Steve Anderson.....Jefferson County Sheriff (absent)

Also present: Jaden Jackson with Keller Associates, Connie Surereus, Tim Jones, Casey Burns, and Deputy Black with Jefferson County Sheriff.

Mayor Berlin opened the meeting and welcomed everyone.

James gave the opening prayer.

Mayor Berlin led the Pledge of Allegiance

Vote to Approve City Council Meeting Minutes, June 10, 2025:

Mayor Berlin asked if there were any questions regarding the minutes for June 10, 2025, provided in the council's packets.

With no questions, Mayor Berlin entertained a motion to approve the minutes for June 10, 2025.

Edidt made the motion to approve the minutes for June 10, 2025, seconded by Ben, all ayes.

Sheriff's Report: Deputy Black reported for 05/24/2025 thru 06/20/2025, 107 hrs, 17 complaints, 0 arrest, 0 DUI, 1 citation, and 21 traffic contacts.

Mayor Berlin said that Sheriff Anderson had stopped by before the meeting.

Deputy Black excused himself.

Mayor's Report: Mayor Berlin shared that *The Jefferson Star* recently conducted an interview with him to discuss the various projects that have taken place—and are currently underway—throughout the city. During the interview, he reflected on the city's progress and noted that, over the past 12 to 13 years, the city has been awarded between \$10 million and \$13 million in grant

funding to support these efforts. He also reported that the city is in need of filling a full-time maintenance position.

Market Lake Day: Clerk: We have about 18 non-food vendors. Four (4) food vendors and a few snack vendors. We have Otter Pops, shirts, hats, and other past parade items for the council during the parade. The bandstand will be on the grass, and ROOKE is the band for this year.

Update – Roberts Community Center Project: Clerk said that the building was tested for radon. The test came back very low with no need to mitigate. Myers Anderson is working on the design.

Update – Mustang Park Improvement Project: The sealant and painting of the basketball/pickleball court should be finished soon. Some paint is on backorder.

Update – Wastewater Project: Jaden Jackson, engineer, Keller Associates, streets have been paved. Rocky Mountain Power will be here Thursday to install the three-phase electrical. The lift station should be operational in about a week. Power will be out for a small part of the city, including city hall, as they put it in.

Update – Child Pedestrian Sidewalk: Jaden said that the Child Pedestrian project was supposed to start on the seventh (7th) but will now start next week.

Update – Water Facility Improvement Project: Jaden said that Keller is moving forward with design for the project.

Discussion and Vote – Procurement Bid for Water Facility Improvement Project: Jaden reported that three procurement bids were received in the amounts of \$537,000, \$938,824, and \$1,180,000. However, he explained that the lowest bid was incomplete, as it did not include the necessary equipment costs. After discussing the issue with the company, they chose to withdraw their bid. As a result, the council was presented with a notice of award for Kurita America, Inc., the second-lowest bidder, with a bid of \$938,824. The equipment will be built off-site and is expected to be ready in approximately one year.

Mayor Berlin asked Council if they had any questions, comments, or concerns.

With none, Mayor Berlin entertained a motion to approve the Notice of Award for Kurita America, Inc for \$938,824.

Ben made the motion to approve the Notice of Award for Kurita America, Inc. for \$938,824. , seconded by James, all ayes.

Mayor Berlin called for a roll call vote.

Roll call vote was taken by the Clerk,

Edidt Ramirez	aye
James Zillinger	aye

Benjamin Poston	aye
Shauna Lounsbury	aye

Discussion/Work – Comprehensive Plan: Clerk and Council worked on sections 2.10, 2.11, 2.12, 2.13 and Chapter 3. Council would like to rework 2.13 for the next council meeting. Chapter 3 will remain the same. Section 2.10-2.12 Council wishes to use the new write.

Maintenance Report:

Ron Grant: Backhoe and Jacobson have been repaired. Tires on the ¾ ton have been repaired. ¾ ton has had the water pump repaired.

Water: On June 19th, the city lost power, and during the outage, the generator at the water pump house didn't work. Even though water was back on, a "Do Not Drink, Do Not Boil" notice was issued for the city's water system. Western States came out to check the generator and found that the battery had gone bad. The next day, city staff flushed the water system through the fire hydrants and took a water sample. On Saturday, June 21st, the test came back clean with no bacteria, and the notice was lifted. Mayor Berlin commended the staff for their quick action and professionalism.

Water line and meter were moved for Lucy's.

Wastewater: Waiting on electrical bid for the heater and other electrical systems

RCC: trees were added to the landscape, dwarf spruce and lilacs, window air conditioners were installed, fridge was removed,

City Building: Sod was placed at the library entrance.

Review and Approve Bills: Mayor Berlin asked Council if they had reviewed the bills and if they had any questions, comments, or concerns.

With none, Mayor Berlin entertained a motion to approve the bills.

James made the motion to approve the bills, seconded by Edidt, all ayes.

Mayor Berlin called for a roll call vote.

Roll call vote was taken by the Clerk,

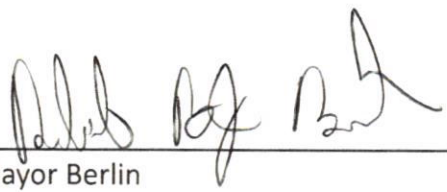
Edidt Ramirez	aye
James Zillinger	aye
Benjamin Poston	aye
Shauna Lounsbury	aye

Motion passes.

Adjourn: Mayor Berlin entertained a motion to adjourn.

Edidt made a motion to adjourn, seconded by Shawna, all ayes.

Meeting adjourned.



Mayor Berlin



City Clerk