

CITY of ROBERTS
October 14, 2025
City Council Meeting

The Roberts City Council met for a meeting at the regular place of meeting, after having been notified of said meeting of said council.

Robert (BJ) Berlin	Mayor	Ron Grant.....	Public Works Director (absent)
Edidt Ramirez	Council	Julie Garcia... ..	Library Director (absent)
Ben Poston	Council	Jed Bigelow	City Attorney (absent)
James Zillinger.....	Council	JD Erickson	Certified Water Operator
Shauna Lounsbury.....	Council	Scott Humphreys	Certified WW Operator
April Galbraith.....	Clerk/Treasurer	Steve Anderson... ..	Jefferson County Sheriff

Also present: Dusty Klausner, Jaden Jackson with Keller Associates, Taci Stoddard with Altura Community Development, Ursula Benkenstein, Karol Poston, Connie Surereus, Casey Burns, Kyler Place, and Sergeant Lundberg with Jefferson County Sheriff.

Mayor Berlin opened the meeting and welcomed everyone.

Edidt gave the opening prayer.

Mayor Berlin led the Pledge of Allegiance

Vote to Approve City Council Meeting Minutes for September 9, 2025:

Mayor Berlin asked if there were any questions regarding the minutes for September 9, 2025, provided in the council's packets.

With no questions, Mayor Berlin entertained a motion to approve the minutes for September 9, 2025.

Ben made the motion to approve the minutes for September 9, 2025, seconded by Shauna, all ayes.

Sheriff's Report: Sergeant Lundberg reported for 08/16/2025 thru 09/12/2025, 100 hrs, 22 complaints, 0 arrest, 0 DUI, 2 citations, and 17 traffic contacts.

Sheriff Anderson and Sergeant Lundberg excused themselves.

Mayor's Report: Mayor Berlin thanked everyone for coming out to the Wastewater Improvement ribbon cutting last week. Upcoming Roberts Community events: Roberts Community Church is having a "Get Together" on Saturday, October 18 from 11-2 pm, the LDS church is having a Carnival-Trunk or Treat on October 28 at 6 pm and the Roberts Elementary Halloween Carnival is Friday, October 17.

Discussion and Vote – Resolution 2025-1014 America250: (Draft provided in council packets)

Mayor Berlin said that 2026 is the 250th anniversary of the United States of America. There is some grant money available for participants in the anniversary. The City intends to use the money for Market Lake Day.

Mayor Berlin read Resolution 2025-1014 aloud.



RESOLUTION NO. 2025-1014
A RESOLUTION OF THE CITY OF ROBERTS, IDAHO

A Resolution Supporting the America 250 In Idaho Commemoration and the United States Semiquincentennial.

WHEREAS, the year 2026 marks the 250th anniversary of the signing of the Declaration of Independence; and

WHEREAS, Governor Brad Little proclaimed the establishment of the America250 in Idaho Commemoration in July, 2024 to plan, encourage, develop, and coordinate the commemoration of this momentous occasion, and honor and recognize the contributions of Idaho's residents to the nation's past, present, and future; and

WHEREAS, it is fitting and desirable that we commemorate the birth of the nation with the support of partners and stakeholders across the Gem State, America250 in Idaho will advance the ideals of the American Revolution - equality, liberty, and justice - through meaningful community engagement and recognize, appreciate, and commemorate America's legacy; and

WHEREAS, Roberts, founded in 1864, has contributed proudly and significantly to the history of our nation and our state for more than 161 years; and

WHEREAS, the MAYOR and CITY COUNCIL, of ROBERTS, IDAHO, thus encourage its citizens to create and participate in programs that will commemorate the history of our city, our state, and our nation; and

NOW, THEREFORE, BE IT RESOLVED, that the CITY hereby endorses the America250 in Idaho Commemoration and its vision to celebrate American history and the invaluable contributions of Idahoans to our region, nation, and world.

IT IS FURTHER RESOLVED that:

1. The CITY commemorates the 250th anniversary of the establishment of the United States as an independent nation.

2. The CITY authorizes the appointment of an individual or committee to oversee local projects and efforts to support this commemoration that will promote the maximum involvement of our residents, neighborhoods, businesses, schools, civic organizations, and institutions in the commemorations.

3. The CITY will officially recognize the 250th Anniversary of America with a celebration on July 18, 2026 and the whole of the City of Roberts by theming our Market Lake Day Celebration with the 250th Anniversary of the Declaration of Independence of the United States of America.

4. That a copy of this resolution be sent to the America250 in Idaho Advisory Council.

ADOPTED this 14th day of October, 2025.

ATTEST:

Robert (B.J.) Berlin
Mayor City of Roberts

April Galbraith
Roberts City Clerk

October 6, 2025

America250 in Idaho

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Mayor Berlin asked Council if they had any questions, comments, or concerns.

With none, Mayor Berlin entertained a motion to adopt Resolution 2025-1014.

Edidt made a motion to adopt Resolution 2025-1014, seconded by James, all ayes.

Motion passes.

Update – Roberts Community Center Project: Taci Stoddard said that the project is set to go out to bid in January. Design is complete.

Update Water Facility Improvement Project: Jaden said that the project is ninety percent (90%) designed. Will bring the design to the city in November for review. Set to go out to bid at

the first of the year. Taci suggests waiting until the Community Development Block Grant (CDBG) have been awarded in January.

Discussion and Vote – Administrative Contract - Altura Development - Water Facility Improvement Project: Mayor Berlin said that the contract is an administrative contract to allow Altura to apply for a CDBG grant for the Water Facility Improvement Project. Then, if the grant is awarded the contract would be amended to include administrative duties for the grant. This contract is for \$3000.00. The funds would need to come out of City Cash. Mayor Berlin asked Council if they had any questions, comments, or concerns.

With none, Mayor Berlin entertained a motion to approve the administrative contract for Altura Development in the amount of \$3000.

James made a motion to approve the administrative contract for Altura Development in the amount of \$3000, seconded by Ben, all ayes.

Roll call vote was taken by the Clerk,

Edidt Ramirez	aye
James Zillinger	aye
Benjamin Poston	aye
Shauna Lounsbury	aye

Motion passes.

A public hearing for the Community Development Block Grant application, for \$500,000, is scheduled for November 10, 2025, at 6:45 pm.

Maintenance Report: A warning siren was purchased as part of emergency management. The siren will be placed on the water tower in 2026. The siren is expected to be able to be heard into the county. Roberts Community Center has been primed for paint and is scheduled to be painted next week, weather permitting, and be the same color as City Hall. Ron is reading the snowplow for winter. A small leaf vacuum has been purchased for leaf collection in the drains. Crosswalks and parking lines have been painted. A fence at the pickleball court is being erected. Fire hydrants will be exercised and maintained on November 23rd. Trees have been trimmed. Shelters at Mustang Park have been repaired. At the wastewater plant, some valve work and panel work have been approved. Drinking water labs that are required every three years have been completed and have come back as normal. The city is going to have to replace the white pickup truck. Dusty has been using the pickup; however, it does not have a heater and needs more work than the vehicle is worth. The truck was previously approved for surplus.

Ben said that the dip caused by installing utilities for the Mustang Park is getting worse. Mayor Berlin said that it would be looked at.

Review and Approve Bills: Mayor Berlin asked Council if they had reviewed the bills and if they had any questions, comments, or concerns.

With none, Mayor Berlin entertained a motion to approve the bills.

James made the motion to approve the bills, seconded by Edidt, all ayes.

Mayor Berlin called for a roll call vote.

Roll call vote was taken by the Clerk,

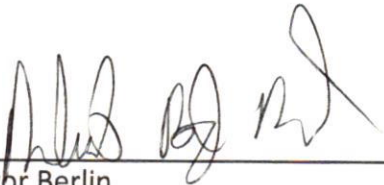
Edidt Ramirez	aye
James Zillinger	aye
Benjamin Poston	aye
Shauna Lounsbury	aye

Motion passes.

Adjourn: Mayor Berlin entertained a motion to adjourn.

Edidt made a motion to adjourn, seconded by Ben, all ayes.

Meeting adjourned.



Mayor Berlin



City Clerk