

CITY of ROBERTS
July 11, 2023
City Council Meeting

The Roberts City Council met for a hearing at the regular place of meeting, after having been notified of said meeting of said council.

Robert (BJ) Berlin..... Mayor	April Galbraith..... Clerk/Treasurer
Connie Surerus..... Council	Ron Grant..... Maintenance
Ben Poston..... Council (Absent)	Julie Garcia..... Library Director (Absent)
Edidt Sanchez..... Council	Sean Coletti..... City Attorney
Shauna Lounsbury..... Council	

Also present: Sergeant L. Smith and Corporal D. Mathie with Jefferson County Sheriff's Office, Taylor Carr with Altura Community Development, Jaden Jackson with Keller Associates, Ursula Benkenstein, Jedediah Bigelow with Hopkins, Jerry VanLeuven with Roberts Fire District, and Gregg Roderick with Mountain West Environmental.

Mayor Berlin opened the meeting and welcome everyone.

Connie gave the opening prayer.

Mayor Berlin lead the Pledge of Allegiance

Sheriff's Report: Corporal D. Mathie read the report from 05/27/23 thru 05/23/23, 121 hrs, 21 complaints, 2 arrests, 0 DUIs, 3 citation, and 12 traffic contacts.

Mayor Berlin and Council expressed appreciation to the sheriff's department for the hard work that they do.

Sergeant L. Smith and Corporal D. Mathie excused themself.

Vote to Approve City Council Meeting Minutes for June 13, 2023 Council Meeting Minutes and Public Hearing Minutes: Mayor Berlin asked if there were any questions regarding the draft council meeting minutes or public hearing minutes in the council's packets.

With no questions, Mayor Berlin entertained a motion to approve the minutes for the June 13, 2023 council meeting and public hearing.

Edidt made the motion approve the minutes for the June 13, 2023 council meeting and public hearing, seconded by Shauna, all ayes.

Mayor's Report: Mayor Berlin invited Sean Coletti, city attorney, to speak. Sean said he was resigning from Hopkins Roden and introduced Jedediah Bigelow (Jed) as his replacement. Mr. Bigelow introduced himself to council. Jed will attend next month's council meeting for appointment. Mayor Berlin reminded everyone that Market Lake Day is Saturday, July 15. Mayor Berlin reminded council that the budget work meeting will be August 1st at 6pm and that the budget hearing will be August 22nd at 6pm, followed by a special meeting to approve the 2023-2024 budget.

Building Permit for 637 N 2880 E: A building permit for 637 N 2880 E. by the Roberts Fire District has requested a building permit to build a commercial wood framed building with metal exterior for the use as an annex building.

Mayor Berlin asked if the building would be connected. Jerry VanLeuven said they would not be.

Mayor Berlin said that he had reviewed the building permit and recommended approval. Mayor Berlin asked the council if they had any questions and if they would like to see the plans that were on the table for their inspection. Shauna asked the size, Mr. VanLeuven said the building would be 4320 square feet and 40x80ft. Mayor Berlin asked if it would be a steel building, Mr. VanLeuven said it would be a wood frame with a steel exterior that is currently being built offsite with one door exiting to the alley and two doors exiting to the street.

With no further questions, Mayor Berlin entertained a motion to approve the building permit for 637 N 2880 E for the fire district annex.

Connie made the motion to approve the building permit for 637 N 2880 E for the fire district annex, seconded by Edidt, all ayes.

Motion carries.

Building Permit for 2863 E 664 N: A building permit for 2863 E 664 N, Jose Parra has requested a building permit to add a front patio with awning attached to the house. Mr. Parra provided a letter from the property owner in his building permit.

Mayor Berlin said that he had met with Mr. Parra and they went over all of the setbacks and requirements. Mayor Berlin recommends that council approve the building permit.

Mayor Berlin asked if there were any questions

With no further questions, Mayor Berlin entertained a motion to approve the building permit for 2863 E 664 N.

Edidt made the motion to approve the building permit for 2863 E 664 N, seconded by Shauna, all ayes.

Motion carries.

Vote on Ordinance 2023-565 Municipal Official's Compensation: Mayor Berlin entertained a motion to dispense with reading on three different days and read only once in full.

Edidt moved motion to dispense with reading on three different days and read only once in full for Ordinance 2023-565, seconded by Shauna, all ayes.

Mayor Berlin read the title aloud: **Ordinance No. 2023-565
Compensation for Municipal Officers**

AN ORDINANCE OF THE CITY OF ROBERTS, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ESTABLISHING THE COMPENSATION FOR THE MAYOR AND COUNCIL MEMBER COMPENSATION; REPEALING ORDINANCE 557; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR PUBLICAITON AND AN EFFECTIVE DATE. WHEREAS, Idaho Code provides the compensation of the city's Mayor and City Council members; and WHEREAS, it is deemed necessary to increase compensation for Mayoral and Council duties. NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Roberts that:

SECTION 1. COMPENSATION OF MUNICIPAL OFFICERS

The compensation of the officers hereinafter named for the city is established as follows:

- A. The Mayor shall receive an annual salary in the sum of twelve thousand dollars (\$12,000) and be paid one thousand dollars (\$1000.00) monthly; and
- B. Each member of the Council shall receive an annual salary of two thousand four hundred (\$2,400) dollars and be two hundred dollars (\$200.00) monthly; and
- C. Be effective January 1, 2024.

SECTION 2. REPEAL AND SEVERABILITY

- A. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.
- B. Should any provision of this Ordinance be deemed unlawful or unconstitutional, such finding shall not affect the remaining provisions of this Ordinance.

Mayor Berlin asked if there were any questions or concerns regarding the ordinance.

With no questions, Mayor Berlin entertained a motion to pass Ordinance 2023-565.

Connie made the motion to pass Ordinance 2023-565 Municipal Officer's Compensation, seconded by Shauna.

Roll call vote was taken by the Clerk, Shauna-aye, Edidt-aye, and Connie-aye. Ben-absent.

Motion passes.

Update on Street Project 2558 E and Child Pedestrian Project: Mayor Berlin invited Jaden with Keller Associates to speak. Jaden said the project went out for bid last Wednesday. This Thursday there will be a preconstruction conference with any potential contractors at city hall. The bid opening will be a week from this Thursday, July 19th.

Update on Wastewater Project: Mayor Berlin invited Jaden with Keller Associates and Taylor Carr with Altura, to speak. Jaden said that, as far as engineering, the project is on hold. Taylor said that they are working on filling out the State and Tribal Assistance Grant (STAG) grant application for the Environmental Protection Agency (EPA). Mayor Berlin signed the application. Taylor said that they were hopeful to submit by the end of the week.

Update on Mustang Park Project: Mayor Berlin invited Jaden with Keller Associates. Jaden said that they have started getting the bathroom building out for bid the end of July middle of August.

Discussion Regarding Draft Ordinance for City Utility Maintenance: Mayor Berlin opened a discussion regarding frozen water lines. Mayor Berlin read the draft aloud:

RESPONSIBILITIES IN THE EVENT OF FROZEN WATER LINES:

- 1. Property Owners' Responsibility: Thawing water lines to the city water meter. All damages that occur to the city equipment i.e., water meter and water lines
- 2. City Responsibility: Thawing the water meter and water lines to the city's water main line.

City water meters and lines will be thawed during regular business hours unless approved by the mayor at which time an afterhours service rate will be charged.

Before public works begins work on frozen utilities the property owner or their agent must sign an agreement that includes but is not limited to the following: date, service address, signature of owner agent, and current fee schedule.

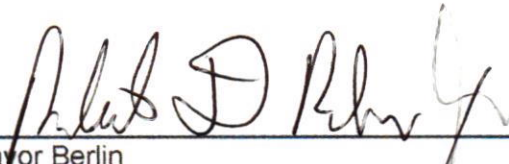
FEES:

1st Thaw- No Charge

2nd+ Thaw- Property owner will be charged all replacement parts, man hours, service call

Number of "thaws" are counted annually between November 1 and March 31.

FEES: Service fee, afterhours fees, and man hours will be set by resolution.



Mayor Berlin



City Clerk

City Council update

From: Gregg Roderick (groderick@mwaterworks.com)
To: robertsmayorbj@yahoo.com, robertscityclerk@yahoo.com
Cc: mfoster@mwaterworks.com, dparkinson@mwaterworks.com
Date: Friday, July 7, 2023 at 03:00 PM MDT

Hello everyone,

Here is your City Council Update,

Water System

Everything has been normal on the drinking water side of things. We gathered the required samples from well 2 and got the monitoring schedule figured out going forward. We are pleased that the DEQ helped us out with staggering the most expensive samples over 4 quarters instead of requiring them all at the same time. We will continue to gather those required samples over the next several quarters and keep you updated on how it is going.

One thing to follow up with is the booster pump #2. Electrical Equipment has heard that the parts to fix the pump are on the way and that pump should be back online in the next few weeks. We will keep you in the loop when that gets back in service.

A couple of things that we think are highest on the priority list is getting well #2 repaired so that in case of emergency or well 3 problems we can use it without worrying about contamination, as well as the tank cleaning. I believe we have sent you the quote for repairing well 2, and we are still waiting to hear back for a quote regarding the tank cleaning. Let us know if you would like us to move forward with getting well 2 repaired, or if you need another copy of the quote for that.

Wastewater System

The wastewater treatment facility has been slowly improving. We did still have a few more e-coli violations as we expected. We are seeing a great improvement in the quality of the effluent in the last week. We are in conversation with DEQ about the violations and they are working with us on the multiple violations and are happy with the way they are being handled. Also, we are speaking with Jadon Jaxon to hopefully help the facility operate more efficiently.

The bulb cleaning on sampling days is going well and hopefully this is helping free up some of Ron's time for other needs. We are moving forward with repair and install of the two pumps from the offline train as well as the Fluidyne system repairs. The mayor approved all 3 of these repairs last week and hopefully they will be completed in the next two weeks.

We have been looking into extra funding options. Unfortunately, at this time there is no immediate funding available. Starting in November we can start applying for loans and grants. Let us know if you want to pursue this or if you would like the Mountain West crew to work on this, we would be happy to help but will have to charge some extra time for this.

Thank you for working with us to operate your water and wastewater systems!



Gregg Roderick
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