

CITY of ROBERTS  
July 12, 2022  
REGULAR COUNCIL MEETING

The Roberts City Council met in a regular session at the regular place of meeting, after having been notified of said meeting of said council.

Robert (BJ) Berlin.....Mayor	Gale Scrivner.....Clerk
Connie Surerus.....Council	April Galbraith.....Deputy Clerk
Ben Poston.....Council	Ron Grant.....Maintenance
Edidt Sanchez.....Council	Jeff Ammons.....Maintenance (Absent)
Shauna Lounsbury.....Council	Julie Garcia.....Library Director
Robin Dunn.....City Attorney	

Also present: Sheriff Anderson with the Jefferson County Sheriff's Office, Krisi Staten with Altura Community Consulting, Tate Rammell and Jed Rammell of Slate Mountain Homes, Tim Jones, Ursula Benkenstein, Karol Poston, and Karin Maritt.

**Open Meeting:** Mayor Berlin opened the meeting.

**Opening Prayer:** Connie offered the opening prayer.

**Pledge of Allegiance:** Mayor Berlin led everyone in the Pledge of Allegiance.

**Approve Council Minutes:** Mayor Berlin entertained a motion to approve the minutes for the June 14, 2022 council meeting.

Ben made the motion to approve the minutes for the June 14, 2022 council meeting, seconded by Edidt, all ayes.

**Mayors Report:**

**Market Lake Day Saturday July 16:** Mayor Berlin reminded all, in attendance, that Market Lake Day is July 16<sup>th</sup>. There will be kids' games, fireworks, bonfire, street dance, and vendors. Mayor Berlin reminded the council that they would be riding in a golf cart and that the city had purchased frisbees for them to throw to parade goers. Shauna said she would not be attending due to a family function.

**Budget Work Meeting August 9, 6:00pm:** Mayor Berlin reminded council that there is a budget work meeting scheduled for August 9<sup>th</sup> at 6p.m.

**Association of Idaho Cities Conference:** Mayor Berlin reported that April and himself had attended the Association of Idaho Cities conference in Boise. Mayor Berlin said that both, he and April received retraining on things. There was a lot of good information and he believes it was essential for April to be there. One of the items that came out of the conference was that April talked to Jim McNall at Idaho Counties Risk Management Program (ICRMP) and Roberts

will be hosting a Planning & Zoning meeting at city hall on August 24<sup>th</sup> from 6-8p.m. We have invited the cities within Jefferson County as well as Ucon, Spencer, and Dubois.

Saint Anthony's Catholic church will be holding Kermes on July 31<sup>st</sup> from about 12 (noon) to about dark. Kermes is a carnival that supports the parish. The city will provide street barricades and signs to close off a small section of street for the event.

**Sheriff's Report:** Sheriff Anderson read the report from 5/28/22 thru 6/24/22, 105 hrs, 22 complaints, 8 arrests, 1 DUI, 5 citations, and 61 traffic contacts. Sheriff Anderson said that they have one new deputy that is at the academy and then they will be fully staffed. He also said that the honor guard and command center were prepared to attend Market Lake Day.

**Contract Vote:** Sheriff Anderson had provided the 2022-2023 Sheriff's contract for the council's review prior to the council meeting. The contract remained the same with Jefferson County providing police and law enforcement service to the City. The services shall include, at a minimum, 18 hours per month in law enforcement services, at a cost of \$7,764.08 for the year beginning October 1, 2022.

Mayor Berlin if there is no further discussion, he would entertain a motion to approve the Sheriff's contract for the upcoming year.

Connie made a motion to accept the Agreement for Employment of Law Enforcement Personnel for the upcoming year. Seconded by Edidt, all ayes.

Roll call vote was taken by the Deputy Clerk, Shauna aye, Connie aye, Edidt aye, Ben aye.

Motion passes.

The Mayor and City Council thank the sheriff for his service. Sheriff Anderson excused himself.

**Review Altura Contract re: contract regarding Mustang Park Project (small purchase procedure):** Mayor Berlin brought before the council a contract from Altura for the Mustang Park Project. Krisi Staten from Altura explained to the mayor and council that the contract was for writing the grant and getting the policies and procedures updated and submitting it to the Department of Commerce that is due in September 2022. Krisi explained that the contract amount of \$4000.00 would not be invoiced unless the grant is awarded.

Mayor Berlin asked if there were questions or concerns.

With no further questions or discussion, Mayor Berlin entertained a motion to accept the contract with Altura.

Edidt made a motion to approve the contract with Altura regarding the Mustang Park Project, Seconded by Shauna, all ayes.

Roll call vote was taken by the Deputy Clerk, Ben aye, Edidt aye, Connie aye, and Shauna aye.