

CITY of ROBERTS
June 14, 2022
REGULAR COUNCIL MEETING

The Roberts City Council met in a regular session at the regular place of meeting, after having been notified of said meeting of said council.

Robert (BJ) Berlin.....Mayor	Gale Scrivner.....Clerk
Connie Surerus.....Council	April Galbraith.....Deputy Clerk
Ben Poston.....Council	Ron Grant.....Maintenance
Edidt Sanchez.....Council	Jeff Ammons.....Maintenance
Shauna Lounsbury.....Council	Julie Garcia.....Librarian (Absent)

Also present: Sheriff Anderson with the Jefferson County Sheriff's Office, Rick Miller with Altura Community Consulting, Tim Jones, Ursula Benkenstein, Karol Poston, and Karin Maritt.

Open Meeting: Mayor Berlin opened the meeting.

Opening Prayer: Edidt offered the opening prayer.

Pledge of Allegiance: Mayor Berlin led everyone in the Pledge of Allegiance.

Approve Council Minutes: Mayor Berlin entertained a motion to approve the minutes for the May 10, 2022 council meeting and public hearing. Mayor Berlin asked if there were any changes or corrections.

Connie said that there were a couple of typo errors she would get with the Deputy Clerk about.

Mayor Berlin entertained a motion to approve the minutes with grammatical corrections.

Ben made the motion to approve the minutes with grammatical corrections for the May 10, 2022 council meeting and public hearing, seconded by Shauna, all ayes.

Mayors Report:

Market Lake Day Saturday July 16: Mayor Berlin reminded everyone that Market Lake Day is July 16th. Gale asked for volunteers to help recruit vendors.

Mayors Message Videos: Mayor Berlin said that he has begun making weekly social media videos that cover issues and information for the city's residents. He asked the council if they liked the videos and if they had any suggestions for topics. The council discussed the messages and agreed that the videos were useful and would bring or offer topic suggestions.

Sheriff's Report: Sheriff Anderson read the report from 4/30/22 thru 5/27/22, 56 hrs, 18 complaints, 3 arrests, 0 DUIs', 0 citations, and 23 traffic contacts.

The Mayor and City Council thank the sheriff for his service. Sheriff Anderson excused himself.

Review and Vote on Utility License Agreement: Mayor Berlin reminded the council that Rick Lamb's certifications would expire next week. With Rick no longer working for the city, the city would need to enter into a service agreement for operations services with Idaho Rural Water Association (IRWA) until Ron is certified.

The scope of service would include Craig Sturman of IRWA serving as the responsible charge operator for drinking water and wastewater collection and Jeff Cook as of IRWA serving as the back-up responsible charge operator for drinking water and wastewater collection.

Connie asked how long it would be until Ron was certified. Ron is currently taking the needed classes and working towards the 1500 hours needed to be certified.

Mayor Berlin asked if there were any other questions or discussion.

With no further questions or discussion, Mayor Berlin entertained a motion to accept and direct the mayor and clerk to enter into the agreement for Operation Services with IRWA as presented.

Ben made a motion to accept and direct the mayor and clerk to enter into the agreement for Operation Services with IRWA as presented, seconded by Edidt, all ayes.

Roll call vote was taken by Clerk, Ben aye, Shauna aye, Connie aye, Edidt aye.

Discussion Regarding Grant Application for Restrooms/Handicap Access at Mustang Park: Mayor Berlin introduced Rick Miller of Altura Community Consulting. Mayor Berlin explained that there is an opportunity for the city to get a grant that would build ADA (Americans with Disabilities Act) accessible bathrooms, walkways, and other projects to connect the bathrooms to the shelters that are ADA accessible. The grant is for \$250,000. The city would have to add about \$10,000 and in-kind services.

Rick Miller explained that this is a community development block grant. The grant looks at the community's needs and resources. The grants are competitive. Application is due in September 2022.

Mayor Berlin asked the council if they would like to pursue the project. The council agreed.

Rick also said that a development contract in the amount of \$4000.00 would be emailed from Altura Community Consulting for the councils review and approval. Procurement would have to be determined at the next city council meeting.

Discussion Regarding Funding Options on Wastewater Collection System Project: Mayor Berlin said that he had been contacted by Jaden Jackson from Keller Associates and they have begun the appeal process for the Department of Environmental Quality's (DEQ) ranking determination. Rick Miller said that the city of Roberts would rank fairly high on block grants

which will help with funding the wastewater project. He also recommends the city apply for a U.S. Department of Agriculture (USDA) grant for the project.

Mayor Berlin told the council that he had spoken to Jaden in regards to the judicial review. He said that Jaden recommended an attorney that prepares judicial reviews a lot.

Discussion Regarding Changes to Utility New User Connection Fees & Shutoff

Reconnection Fees: Mayor Berlin referred to the water and sewer user fees survey in the council member's packets. The packet shows that the city's basic connection fee is adequate, but looking forward to a new budget year his recommendation is to keep the connection fee where it is however add materials and labor fees.

Discussion regarding increasing the connection fee to \$2000.00 plus materials and labor individually for sewer and water.

Maintenance Report: Mayor Berlin said that concrete work at Mustang Event Center, City Park, and valley gutters by Ruhl's and on 2884, asphalt does need to be completed at the valley gutters. Dip signs will be posted at the valley gutter. The maintenance operators and park assistance have been mowing lawns, and spraying weeds. Weed spraying will continue. Trees will be planted on Hwy 48, cells at the Waste Water Treatment Plant will be cleaned, and around the water feature landscaping will be done.

Child Pedestrian Grant Application: Mayor Berlin informed the council that the city has resubmitted the Child Pedestrian Grant application to include letters from mothers.

Pay Bills: Mayor Berlin asked the city council if they had looked at the bills and had any questions.

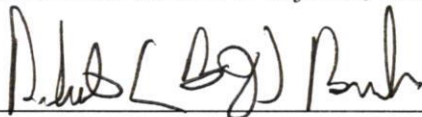
With no questions, Mayor Berlin entertained a motion to pay the bills.

Connie made the motion to pay the bills, seconded by Ben, all ayes.

Roll call vote was taken by the Clerk, Ben aye, Shauna aye, Connie aye, and Edidt aye.

Adjourn: Mayor Berlin entertained a motion to adjourn.

Shauna made motion to adjourn, seconded by Ben, all ayes.



Mayor Robert (BJ) Berlin



Clerk