

CITY of ROBERTS  
May 12, 2024  
City Council Meeting

The Roberts City Council met for a hearing at the regular place of meeting, after having been notified of said meeting of said council.

Robert (BJ) Berlin.....	Mayor	Ron Grant.....	Maintenance
Edidt Sanchez.....	Council	Julie Garcia.....	Library Director (Absent)
Ben Poston.....	Council	Jed Bigelow.....	City Attorney (Absent)
James Zillinger.....	Council	Robert Loftus.....	Certified Water Operator(Absent)
Shauna Lounsbury.....	Council	Gregg Rodrick.....	Certified WW Operator (Absent)
April Galbraith.....	Clerk/Treasurer		

Also present: Sheriff Steve Anderson with Jefferson County Sheriff's Office, Jaden Jackson with Keller Associates, Taci Stoddard with Altura, Connie Surerus, Joe Malloy, Karol Poston, and Ursula Benkenstein.

Agenda correction: Meeting date on the agenda should be May 14, 2024 not May 12, 2024  
Mayor Berlin noted a clerical error on the posted agenda. Meeting notices posted at city hall, on the community calendar, and on the city's website all had the correct meeting date.

Mayor Berlin opened the meeting and welcome everyone.

Shauna gave the opening prayer.

Mayor Berlin led the Pledge of Allegiance

**Vote to Approve City Council Meeting Minutes for April 9, 2024:** Mayor Berlin asked if there were any questions regarding the meeting minutes for April 9, 2024 in the council's packets.

With no questions, Mayor Berlin entertained a motion to approve the minutes for the April 9, 2024.

Ben made the motion approve the minutes for the April 9, 2024, seconded by Edidt, all ayes.

**Sheriff's Report:** Sheriff Anderson gave the report from 03/30/2024 thru 04/26/24, 74 hrs, 29 complaints, 2 arrest, 0 DUI, 0 citation, and 10 traffic contacts.

The City Clerk let Sheriff Anderson know that there had been a report of graffiti at a commercial property and on canal bridge. Sheriff Anderson looked at the photos and asked the clerk to file a report at the sheriff's office.

Sheriff Steve Anderson excuse himself.

**Mayor's Report:** Mayor Berlin said that City Hall is now closed to the public on Fridays. The clerk will still be in the office on Fridays. The change is to give April some uninterrupted, office time to work on the increasing load of administrative tasks.

**Update on Wastewater Project:** Mayor Berlin invited Taci Stoddard from Altura to speak. Taci said that is still working on the Environmental Protection Agency’s grant process. The process had a setback when it was determined that the lift station across from city hall would need to be replaced and was added to the project. The EPA had put the project out for another thirty (30) day comment period which should end this week. There has also been an issue with the city’s address not matching for the grant vs SAM.gov. Taci is hopeful that the funds will be released soon. She said she would check on the status at the end of this week.

**Update on Mustang Park Project:** Mayor Berlin said that Ron will be putting the water line in. There is possibility that the project could be completed before Market Lake Day (July 20<sup>th</sup>).

**Vote to Approve Contract for Knife River regarding the Mustang Park Improvement Project (MPIP):** Mayor Berlin said that council had already voted on the bid for the bathroom building contract. The contract being bid on tonight is for Knife River for the ground work. Mayor Berlin invited Jaden Jackson to speak. Jaden said that the contract would be for the asphalt work, the prep for the pad for the bathroom, the sewer line, and generally to have the site ready for the building to be placed and connected.

Mayor Berlin said there was only one bid for that was higher than anticipated at \$149842.00. Mayor Berlin recommended approval of the contract. Mayor Berlin added that the city will need to fund the additional cost of the project.

James asked what the overage amount was. Mayor Berlin said about \$20,000.00 more than anticipated.

Mayor Berlin asked if there were any other questions. With no questions, Mayor Berlin entertained a motion to approve the contract for Knife River regarding the Mustang Park Improvement Project.

Shauna made a motion to approve the contract for Knife River regarding the Mustang Park Improvement Project, seconded by James, all ayes.

Roll call vote was taken by the Clerk,

Benjamin Poston	aye
Shauna Lounsbury	aye
Edidt Sanchez	aye
James Zillinger	aye

**Discussion Regarding Possible Grant Awards:** Mayor Berlin said that the first possible grant would be for the overage of \$20,000.00 for the MPIP. Mayor Berlin invited Taci to speak. Taci said that she had called the Department of Commerce to inquire if they had any funds that may be available for the \$20,000.00 bid overage. They said they did. April wrote a letter to the Department and it is anticipated that the funding will be approved.

Mayor Berlin said that the city had applied to Local Highway Technical Assistance Council (LHTAC) for another Child Pedestrian grant for Phase !! of the city’s sidewalk project on 2858 E. We have received word that LHTAC had held back the grant approval because there was a possibility for more funds from the legislature and there was. This means that Phase II will likely be funded for \$220,000.00. This is a project that would likely begin in 2025