

CITY of ROBERTS  
November 8, 2022  
REGULAR COUNCIL MEETING

The Roberts City Council met in a regular session at the regular place of meeting, after having been notified of said meeting of said council.

Robert (BJ) Berlin.....Mayor (Absent)	April Galbraith.....Clerk/Treasurer
Connie Surerus.....Council	Ron Grant.....Maintenance
Ben Poston.....Council	Julie Garcia.....Library Director (Absent)
Edidt Sanchez.....Council (Absent)	Robin Dunn..... City Attorney(Absent)
Shauna Lounsbury.....Council	

Also present: Sheriff Anderson with the Jefferson County Sheriff's Office, Ursula Benkenstein, Tim Jones, Rick Miller with Altura Community Consulting and Jaden Jackson from Keller Associates.

**Open Meeting:** Ben Poston, Council President, opened the meeting.

**Opening Prayer:** Shauna offered the opening prayer.

**Pledge of Allegiance:** Mr. Poston led everyone in the Pledge of Allegiance.

Mr. Ben Poston, Council President, presided over this meeting as Mayor Berlin was out of town.

**Sheriff's Report:** Sheriff Anderson read the report from 9/17/22 thru 10/14/22, 91 hrs, 23 complaints, 1 arrest, 0 DUI, 1 citation, and 19 traffic contacts.

Council thanked Sheriff Anderson for his service. Sheriff Anderson excused himself.

**Approve Council Minutes:** Mr. Poston entertained a motion to approve the minutes for the October 11, 2022 council meeting and the October 18, 2022 special meeting.

Shauna made the motion to approve the minutes for the October 11, 2022 council meeting and the October 18, 2022 special meeting, seconded by Connie, all ayes.

**Informational Report:**

- a. **Awarded the Idaho Community Development Block Grant for Mustang Park Project:** Mr. Poston announced that the City of Roberts was awarded the block grant for the Mustang Park Project in the amount of \$250,000. Mr. Poston invited Jaden Jackson to speak regarding the block grant. Jaden said that the project included a bathroom facility, upgrade to parking, connect a path from the bathrooms to the walking path, and a path to connect the walking path to the shelters. All the paths and parking will be ADA accessible.
- b. **Upcoming Events:** Mr. Poston announced that the current upcoming events. City Hall will be closed from December 23, 2022-January 2, 2023. City Hall hours

have changed and are now 8:00am-4:00pm with no noon closure. Roberts Christmas Market will be from 11:00am-6pm on December 3, 2022. Santa will be at the Roberts City Library on December 10, 2022 at 11:00am. Christmas light setup at the City Park will be December 19, 2022 at 10:00am.

**Selection of Administrative Services for Community Development Block Grant (CDBG)**

**Wastewater Project:** Mr. Poston said that there was only one proposal submitted for administrative services in regards to the CDBG for the Wastewater Project. and it was submitted by Altura Community Development.

Mr. Poston entertained a motion to accept Altura Community Development for Administrative Services for Community Block Grant for Wastewater Project.

Connie made a motion to accept Altura Community Development for Administrative Services for Community Block Grant for Wastewater Project, seconded by Shauna, all ayes.

**Vote on Professional Services Contract with East-Central Idaho Planning & Development Association in regards to Mustang Park Project:** Mr. Poston clarified that Altura Community Development and East-Central Idaho Planning and Development Association is the company.

Mr. Poston entertained a motion to accept East-Central Idaho Planning and Development Association professional services contract for the Mustang Park Project.

Shauna made a motion to accept the professional services contract for East-Central Idaho Planning and Development Association in regards to the Mustang Park Project, seconded by Connie, all ayes.

Roll call vote was taken by the Clerk, Shauna aye, Ben aye, and Connie aye.

**Selection of Engineering Services for CDBG Wastewater Project:** Mr. Poston said that there was only one proposal submitted for engineering services in regards to the CDBG for the Wastewater Project and it was submitted by Keller and Associates.

Mr. Poston entertained a motion to accept the contract for Keller and Associates for engineering for the Wastewater Project.

Connie made a motion to accept the contract for Keller and Associates for engineering for the Wastewater Project, seconded by Shauna, all ayes.

Roll call vote was taken by the Clerk, Shauna aye, Ben aye, and Connie aye.

**Passing of an Authorizing Resolution for the Council President to sign CDBG Application Wastewater Project:**