

CITY of ROBERTS  
September 12, 2023  
City Council Meeting

The Roberts City Council met for a hearing at the regular place of meeting, after having been notified of said meeting of said council.

Robert (BJ) Berlin.....	Mayor (Absent)	Ron Grant.....	Maintenance
Connie Surerus.....	Council	Julie Garcia.....	Library Director (Absent)
Ben Poston.....	Council	Jed Bigelow.....	City Attorney (Absent)
Edidt Sanchez.....	Council	Robert Loftus.....	Certified Water Operator(Absent)
Shauna Lounsbury.....	Council	Gregg Rodrick.....	Certified WW Operator (Absent)
April Galbraith.....	Clerk/Treasurer		

Also present: Sheriff Steve Anderson and Deputy Barnetche with Jefferson County Sheriff's Office, Jaden Jackson with Keller Associates, Karol Poston, and Ursula Benkenstein.

Council President Ben Poston opened the meeting and welcome everyone.

Shauna gave the opening prayer.

Mr. Poston led the Pledge of Allegiance

**Sheriff's Report:** Deputy Banetche read the report from 07/26/23 thru 08/18/23, 115 hrs, 27 complaints, 4 arrest, 1 DUI, 1 citation, and 25 traffic contacts.

**Vote to Approve City Council Meeting Minutes for August 8, 2023 and Hearing Minutes for August 22, 2023 and Special Meeting Minutes for August 22, 2023:** Mr. Poston asked if there were any questions regarding the draft hearing and meetings minutes in the council's packets.

With no questions, Mr. Poston entertained a motion to approve the minutes for the August 8, 2023 and Hearing Minutes for August 22, 2023 and Special Meeting Minutes for August 22, 2023.

Edidt made the motion approve the minutes for the August 8, 2023 and Hearing Minutes for August 22, 2023 and Special Meeting Minutes for August 22, 2023, seconded by Shauna, all ayes.

**Update on Street Project 2858 E and Child Pedestrian Project:** Mr. Poston invited Jaden with Keller Associates to speak. Jaden said that construction began about 3 ago. The storm drain has been completed and DEPATCO crews have started final prep for the new street. Crews have also begun marking curb, gutter, and sidewalks. There will be a construction progress meeting tomorrow at City Hall.

**Update on Wastewater Project:** Mr. Poston invited Jaden with Keller Associates and Jaden said that they were still in the holding pattern and are awaiting to hear from the EPA to approve the use of ARPA funds to begin the engineering portion of the project. April, City Clerk, said that

Taylor, from Altura, was able to upload the contract onto Grants.gov as requested by the EPA and is awaiting final approval

**Update on Mustang Park Project:** Mr. Poston invited Jaden with Keller Associates. Jaden said that the plans for the pre-built bathroom is complete and ready to go out for bid. Jaden will meet with Mayor Berlin to finalize the plans before it is published.

**Vote on Building Permit 21716 (677 N 2858 E):** A building permit for 677 N 2858 E. J. Guadalupe Alvarez has requested the permit for a concrete foundation for an existing shed. The permit application and building plans have been reviewed by staff and has recommended by Mayor Berlin.

Mr. Poston asked if the council had any questions.

Connie asked about the city boundaries. Staff explained that the city-county boarder runs through Mr. Alvarez's property and that the foundation is inside city limits and no portion is within the county.

Mr. Poston asked if there were any further questions.

With no further questions, Mr. Poston entertained a motion to approve the building permit for 682 N 2858 E.

Connie made the motion to approve the building permit for 682 N 2858 E., seconded by Shauna, all ayes.

**Discussion and Vote to Approve Ordinance 2023-567, Frozen Water Lines:** Mr. Poston entertained a motion to suspend reading of the proposed ordinance on three different days and have the proposed ordinance read once in its entirety.

Edidt moved to suspend reading of the proposed ordinance on three different days and have the proposed ordinance read once in its entirety, seconded by Connie, all ayes.

Mr. Poston read the proposed ordinance aloud:

CITY OF ROBERTS  
ORDINANCE NO. 2023-567

AN ORDINANCE RELATING TO FROZEN WATER UTILITIES WITHIN THE CITY OF ROBERTS

WHEREAS, the City of Roberts, Idaho, the "City" herein, under and pursuant to the powers vested in it by Idaho Code, in order to promote the public health and welfare, deems it necessary to make and place into effect a policy in regards to frozen water utilities;

WHEREAS, The City of Roberts is responsible for providing potable water to users;

WHEREAS, The City of Roberts is responsible for insuring fiscally fairness and stewardship of the system;

WHEREAS, It is a violation of Ordinance 521 Section 7 Subsection 13 for "the customer to operate, cause, or permit unauthorized operation of the meter stop or any appurtenances on the service connection."

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROBERTS, IDAHO:

SECTION 1: PURPOSE

It is hereby determined and declared to be necessary and conducive to and for the protection of the health, safety and welfare of the public inhabitants of the city, and for the purpose of controlling the use and connection to and for providing an equitable distribution of the costs and expenses of maintenance, operation, upkeep and repair of the entire water system which includes the water collection system and water pumping facilities of the city, to charge and collect service charges or fees upon all lots, lands, property and premises served or benefited by the water system of the city.

SECTION 2: APPLICABILITY

The provisions of this chapter shall apply to all property within the boundaries of the city, including all property owned or occupied by the United States, the state, county, and the city.

SECTION 3: DEFINITIONS

Unless the context specifically indicates otherwise, the meaning of terms used in this chapter shall be as follows:

CITY: The city of Roberts, Idaho.