

Variance Application

City of Roberts, Idaho

208-228-3220

Zoning _____

Application Date _____

RPD # _____

Site Address _____

Legal Description _____

PROPERTY OWNER

Name: _____

Mailing Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

APPLICANT (If Different From Property Owner)

Name: _____

Mailing Address: _____

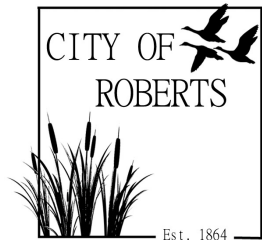
City, State, Zip: _____

Phone: _____ Email: _____

☐ Written authorization from the property owner is attached.

VARIANCE REQUEST

Describe the variance requested:



Variance Application

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REQUIRED FINDINGS

Attach a narrative explaining how the requested variance satisfies each of the following standards:

1. Special conditions or circumstances exist that are peculiar to the property and are not generally applicable to other properties in the same zoning district.
2. Strict application of the provisions of the Zoning Code would deprive the property owner of rights commonly enjoyed by other properties in the same zoning district.
3. The special conditions or circumstances are not the result of actions taken by the applicant or property owner.
4. Granting the variance will not confer a special privilege denied to other properties in the same zoning district.
5. The variance requested is the minimum relief necessary to alleviate the hardship.
6. The variance will not be contrary to the public interest or the intent and purpose of the Zoning Code.

REQUIRED SUBMITTALS

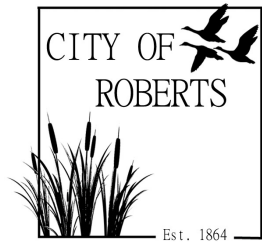
- ☐ Completed Application
- ☐ Application Fee
- ☐ Written Narrative
- ☐ Site Plan, Drawing, Survey, or Other Information Necessary to Evaluate the Request
- ☐ Property Owner Authorization (if applicable)
- ☐ Additional Information Requested by the City

APPLICANT CERTIFICATION

I certify that the information contained in this application and all supporting materials is true and correct to the best of my knowledge. I understand that submission of inaccurate or incomplete information may delay processing or result in denial of this application. I further acknowledge that approval of a variance does not exempt me from compliance with any other applicable federal, state, county, or local regulations.

Applicant Signature: _____ Date: _____

Property Owner Signature (if different from Applicant): _____ Date: _____



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APPENDIX A

VARIANCE APPLICATION PROCEDURES

1. Variance applications shall be submitted to the City Administrator on forms provided by the City.
2. Upon determination that the application is complete, the City shall schedule a public hearing before the Reviewing Body.
3. The Reviewing Body shall consist of the Planning and Zoning Commission, if established, or the City Council.
4. Notice of the public hearing shall be provided in accordance with Chapter 12 of the Roberts Zoning Code.
5. The applicant bears the burden of demonstrating compliance with all variance standards.
6. Following the public hearing, the Reviewing Body shall approve, approve with conditions, or deny the application.
7. Written notice of the decision shall be provided to the applicant following action by the Reviewing Body.
8. Decisions may be appealed as provided in Chapter 12 of the Roberts Zoning Code.